

**DETERMINATION AND FINDINGS FOR
SINGLE AVAILABLE SOURCE PROCUREMENT**

CONTRACT NO.: DCRL-2019-R-0044
CAPTION: Advanced Data Analytics Services
PROPOSED CONTRACTOR: Chapin Hall at the University of Chicago (Chapin Hall)
PROGRAM AGENCY: Child and Family Services Agency

FINDINGS

1. AUTHORIZATION:

D.C. Official Code §2-354.04, 27 DCMR 1304, 1700 and 1701

2. MINIMUM NEED:

The Government of the District of Columbia, Child and Family Services Agency (CFSA, Agency), has a need for Chapin Hall to provide advanced data analytics services to assist CFSA to improve system performance.

3. ESTIMATED FAIR AND REASONABLE COST:

\$253,153.00

4. FACTS WHICH JUSTIFY A SINGLE AVAILABLE SOURCE PROCUREMENT:

- a) CFSA provides important services to promote the safety and well-being of children and families. CFSA has been utilizing Chapin Hall Data Center for years, which provides child welfare agencies with the precision tools they need to examine the extent to which they achieve their intended outcomes, whether they receive the best return on their investments, and how they might allocate future funds toward a more cost-effective system.
- b) While CFSA has seen recent improvement in the use of data to guide policy, practice and programmatic strategic decisions, the need for internal capacity building and better use of data has become more apparent during its recent process to develop the needs assessment and resource development plan. CFSA would greatly benefit from enriching managers and analysts capabilities to use data by asking better questions and providing a deeper analysis to inform strategic policy and practice questions. This would continue CFSA's progress to become a strong, self-governing and data informed system.
- c) CFSA's current usage of the database allows for use of entry cohort analysis (longitudinal data analysis) provides a fuller picture of system performance measures like permanency, well-being, and safety. It follows the child from the start of their entry, their time in care and through to their exit. Point-in-time data is limited in measuring child outcomes as it gives a snapshot (that specific date) and doesn't accurately give complete information on measures like length of stay, permanency or safety.

CFSA now seeks to obtain the following services to help it better use the data to build its own internal managers' ability to use data, and deepen program analysis skills to provide the data and an analysis in the most usable format:

- a) Measurement Outcomes Report (MOR) provided by Chapin Hall semi-annually with narrative summary about what's salient in the data and what should be explored further
- b) Onsite Advanced Analytics training for 24 management and program data analysts to build capacity to ask and answer questions in longitudinal analysis and performance measurement, and how to avoid pitfalls in using agency administrative data.
- c) EDGE Program which is an onsite, 9 month, cohort based training program for 24 participants designed to strengthen child welfare managers' skills in evidence based decision making using mission critical questions, administrative data, and how to generate and interpret answers to those questions. CFSA data is used for this process to apply skills directly to the immediate work

Therefore, it is in the best interest of CFSA to procure the services, via sole source, from Chapin Hall, the current and only vendor that possesses the unique and singularly available capability deemed essential to meet CFSA's important services to promote the safety and well-being of children and families and to protect children against abuse or neglect in the District.

5. CERTIFICATION BY AGENCY HEAD:

I hereby certify that the above findings are true, correct and complete to the best of my knowledge.

Date

Brenda Donald,
Director, CFSA

6. CERTIFICATION BY CONTRACTING OFFICER:

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with 27 DCMR 1304 and that no response was received.

Date

Tara Sigamoni
Agency Chief Contracting Officer

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive bidding process under either Section 402 or 403 of the District of Columbia Procurement Practice Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code §2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

Date

Tara Sigamoni
Agency Chief Contracting Officer